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**From:** Hong, Seung Yen (CPC)  
**Sent:** Tuesday, March 19, 2019 6:00 PM  
**To:** Barata, Luiz (CPC); Salvadori, Ilaria (CPC); Fisher, Lisa (CPC); Exline, Susan (CPC)  
**Subject:** FW: Balboa Reservoir Project - Infrastructure Plan Full Draft #1 for review

**Importance:** High

**ISOEMFORWARDED:** -1

Hi all,

The sponsor team just submitted the first full draft submission of the Balboa master infrastructure plan. I've saved the files here: [I:\Citywide\Policy and Zoning Issues\Public Site Development\Balboa Reservoir\02 - Urban Design & Land Use\10 - Infrastructure Plan\031919 - IP draft for review](#)

Please review and enter your comments in this excel file by **April 19**. We need to provide a consolidated set of comments to Leigh by May 3<sup>rd</sup> and I'd like to have all of your comments by April 19, so that we can use the two weeks to coordinate amongst us, as well as to see if we'd need to adjust our comments after reviewing the revised DSG that will be submitted on April 19.

How to enter your comments:

- Use DCP tab in the following excel spreadsheet; feel free to create your own copy and save it with your initials if you want to avoid using the same file with others.
- Add your name in the "reviewer" column (for internal tracking purposes. I will change it to Planning when I submit it to Leigh)
- Keep in mind, Planning wants to make sure the IP is consistent with the DSG. You don't need to review everything in the IP. Focus on subjects that are relevant to the DSG and Planning's jurisdiction.
- Please make sure your comments are clear and "applicable," not open ended questions. If you'd like to discuss certain things as an internal team or with the sponsor, please highlight the cell in green or yellow (see Cell E3 and E4).
- SFMTA, Public Works, PUC and Fire are also reviewing this document; feel free to check out their initial feedback in the excel file.
- Let me know if you have any questions or suggestions.

["I:\Citywide\Policy and Zoning Issues\Public Site Development\Balboa Reservoir\02 - Urban Design & Land Use\10 - Infrastructure Plan\031919 - IP draft for review\Balboa Comment Response Matrix 20190315.xlsx"](#)

Seung-Yen  
Tel: 415 575 9026

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**From:** Lutenski, Leigh (ECN)  
**Sent:** Tuesday, March 19, 2019 5:06 PM  
**To:** Petrick, Molly (PUC) <[MPetrick@sfgov.org](mailto:MPetrick@sfgov.org)>; Paine, Carli (MTA) <[Carli.Paine@sfmta.com](mailto:Carli.Paine@sfmta.com)>; Rivera, Javier (DPW) <[Javier.Rivera@sfdpw.org](mailto:Javier.Rivera@sfdpw.org)>; Kwong, John (DPW) <[John.Kwong@sfdpw.org](mailto:John.Kwong@sfdpw.org)>; Adams, Derek (PUC) <[DSAdams@sfgov.org](mailto:DSAdams@sfgov.org)>; Patt, Mike (FIR) <[mike.patt@sfgov.org](mailto:mike.patt@sfgov.org)>; Andrawes, Kamal (FIR) <[kamal.andrawes@sfgov.org](mailto:kamal.andrawes@sfgov.org)>; Hong, Seung Yen (CPC) <[seungyen.hong@sfgov.org](mailto:seungyen.hong@sfgov.org)>  
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**Subject:** Balboa Reservoir Project - Infrastructure Plan Full Draft #1 for review

**Importance:** High

Hello all,

Enclosed you will find a download link to the first full draft submission of the Balboa master infrastructure plan for all staff review. I request that you distribute this to all of your department's reviewing staff and collect all comments using the attached matrix. You will find each department's prior completeness comments included already on the matrix with team responses for clarity. I have also attached a cover letter describing the ongoing discussion for Lee Avenue so that staff is aware.

**Download the Balboa MIP here:** <https://bkf.sharefile.com/share/getinfo/sfed4f99b1bc40b08>

For those of you that requested hard copies – they are being produced and will be delivered tomorrow in the quantities and to the addresses that you provided me.

Please compile all staff comments within 45 days and reply to me with your comment matrix by **Friday, May 3<sup>rd</sup>**.

Reach out at any time with questions. I've copied the project team as well.

Thanks, Leigh

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